



Ballard High School Performing Arts

P.O. Box 17774, Seattle, WA 98127
www.ballardperformingarts.org

June 10, 2016

Dear BHS Choir Students and Parents,

What a wonderful year it has been for the Ballard High School Music program! I hope you all have a relaxing summer and come back in the fall recharged and ready for another memorable year full of musical opportunities.

As is tradition at Ballard, we will kick off our school year with our annual Choir Camp, held at beautiful Camp Burton on Vashon Island. Choir Camp is held Friday, September 16 through Sunday, September 18, 2016. This retreat is a required activity for all members of Concert Choir and Advanced Women's Chorale. We will leave BHS on Friday afternoon after school, and will return Sunday afternoon.

The camaraderie among choir members is a large part of what makes our program so special. Choir Camp is a time to form lasting bonds and friendships, and welcome new members into the choir program. We will get to know each other through games, bonding activities, and social functions as we build choir pride. We will participate in group and individual goal-setting as we plan for the coming year. Most importantly, we will SING! I have incredible music picked out for us to work on, and I have high aspirations for the musical heights that we will reach together.

Enclosed you will find the camp information packet. This includes the Registration Form, Rules, Permission Slip, and Medical Authorization. ***Please complete all attached documents and submit them with payment of \$160 by July 1, 2016.*** Payments may be made via cash, check made payable to Ballard Performing Arts, or online at www.ballardperformingarts.org under the Boosters tab.

I know it will be another fantastic year, and I look forward to working with you to continue the strong tradition of music at Ballard High School.

Sincerely,

A handwritten signature in black ink that reads "Courtney Rowley".

Ms. Courtney Rowley
Director of Choirs
chrowley@seattleschools.org
(206) 252-1035



Ballard High School Performing Arts

P.O. Box 17774, Seattle, WA 98127
www.ballardperformingarts.org

Camp Burton Choir Camp Registration
September 16-18, 2016

Registration due July 1, 2016

Student Name: _____

Address: _____

Telephone(s): _____

Email(s): _____

Please select one of the following:

_____ Enclosed is full payment in the amount of \$160*
*Payment may be made by cash, check (Payable to Ballard Performing Arts) or
by credit card at www.ballardperformingarts.org for a small processing fee.

_____ I will need financial assistance to attend choir camp & will apply for a partial scholarship.
Form is included in packet and must be returned by July 1, 2016.

Let us know if you have any special dietary needs.

Parent/ Guardian Name:

Parent/ Guardian Signature:

Parents, we need your assistance in making this important choir event a success! Specifically, we need at least 4 male and 6 female chaperones. There is no charge for chaperones to attend camp. Please join us if you can!

_____ **Yes, I am interested in being a chaperone for Choir Camp! Please contact me at:**

(Phone/email): _____

Questions? E-mail Choir Rep Jen Witeck at jennifer.witeck@gmail.com



Ballard High School Performing Arts

P.O. Box 17774, Seattle, WA 98127
www.ballardperformingarts.org

Camp Burton Choir Camp Rules September 16-18, 2016

1. Be at the right place at the right time...ON TIME!
 2. Absolutely no alcohol, tobacco products, drugs, or weapons of any kind. You will be sent home at your parents' expense if you violate this rule. School consequences will also apply.
 3. All school policies and procedures apply while on this trip.
 4. Never go anywhere alone! Always be in groups of three or more.
 5. Respect all chaperones. If they ask/tell you to do something, you need to do it.
 6. Do not be late to rehearsal. Early is on time, on time is late!
 7. Students are not permitted to bring inappropriate toys (for example stink bombs, lighters, look-alike weapons, squirt guns etc.).
 8. Dress appropriately at all times. The itinerary may specify appropriate clothing for different occasions.
 9. Respect all camp rules/policies. Take care of your cabins. Do not shout or be loud after lights out.
 10. No one is allowed in the cabin of a friend of the opposite sex. Meet each other in the common areas of the camp.
 11. At curfew, only those staying in your cabin should be there. Room checks will occur.
 12. Don't do anything stupid! Use your brain and think ahead.
 13. Always remember that you are representing yourself, your family, and the Ballard High School Choirs. Treat each other with respect and behave in the best possible manner at all times.
-

I have read the rules for Choir Camp and understand that I will be responsible for the cost if my student is sent home because of a serious rule violation.

Student _____ Date _____

Parent/Guardian _____ Date _____

Please return this form with the registration form due on July 1, 2016.

CHOIR

Parent/Guardian Authorization for Overnight Field Trip

Directions:

SPS Staff:

- 1) Use one form per trip.
- 2) Complete the School Portion of form on page 1.
- 3) Duplicate one form per student.
- 4) Send a copy home for parent and student signatures.
- 5) During the field trip, the signed, original form must be carried by the lead chaperone and a photocopy must be left on file in the school office.

Students:

- 1) Complete the "Student Agreement" on page 1.

Parent / legal guardian, if student is under 18 years of age, or student, if at least 18 years old:

- 1) Complete the "Authorization and Acknowledgement of Risks" and "Medical Authorization" on page 2 of this form.
- 2) Complete the "Important Medical Information Form" and "Medication Administration Form" attached to this form.

School Name:

BALLARD H.S.

Student Name:

Date(s) of Trip:

9/16 - 9/18/16

Destination:

CAMP BURTON

Purpose(s):

Choir camp

List of Activities:

learn music, sectionals with coaches

Supervision: (Check One.)

- Students will be directly supervised by adult chaperones on this trip at all times.
 Students will be directly supervised by adult chaperones on this trip with the following exceptions:

Mode of Transportation: (Check all that apply.)

school bus charter bus scheduled airline boat/ferry train Other _____

Students will leave from: BALLARD N Parking lot at 4:30 PM
(where) (time)

Students will return to: BALLARD N Parking lot at about 3:00 PM
(where) (time)

Chaperone(s) in Charge: Courtney Rowley

Chaperone/Student Ratio: 10/1 (maximum ratio 10:1)

STUDENT AGREEMENT

While participating in this field trip, I understand I will be a representative of SPS and my school community. I understand that appropriate standards must be observed, and I will accept responsibility for maintaining good conduct and abide by school based rules and the *Basic Rules of Seattle Public Schools - Code of Prohibited Conduct*.

Student Signature _____

Date _____

TO BE COMPLETED BY THE SCHOOL

TO BE COMPLETED BY THE STUDENT

AUTHORIZATION AND ACKNOWLEDGMENT OF RISKS

I understand that my/my child's participation in this field trip is voluntary and may expose me/my child to some risk(s). I have read and understand the description of the field trip (on page 1 of this form) and authorize myself/my child to participate in the planned components of the field trip.

I assume full responsibility for any risk of personal or property damages arising out of or related to my / my child's participation in this field trip, from the moment that my student is under SPS supervision and throughout the duration of the trip. I further agree to indemnify and to hold harmless SPS and any of the individuals and other organizations associated with SPS in this field trip from any claim or liability arising out of my/my child's participation in this field trip.

I also understand that participation in the field trip will involve activities off of school property; therefore, neither the Seattle Public Schools, nor its employees nor volunteers, will have any responsibility for the condition and use of any non-school property.

I understand that SPS is not responsible for my/my child's supervision during such periods of time when I/my child may be absent from a SPS supervised activity. Such occasions are noted in the "Supervision" section on page 1 of this agreement.

I state that I have/my child has read and agree(s) to abide by the terms and conditions set forth in the *Basic Rules of Seattle Public Schools – Code of Prohibited Conduct* and to abide by all decisions made by teachers, staff, and those in authority. I agree that SPS has the right to enforce these rules, standards, and instructions. I agree that my/my child's participation in this field trip may at any time be terminated by SPS in the light of my/my child's failure to follow these regulations, or for any reason which SPS may deem to be in the best interest of a student group, and that I/my child may be sent home at my own expense with no refund as a result. In addition, chaperones may alter trip activities to ensure individual and/or group safety.

MEDICAL AUTHORIZATION

I certify that I am/my child is in good physical and mental health and I have/my child has no special medical or physical conditions which would impede participation in this field trip.

I agree to complete in its entirety the attached "Important Medical Information Form" and "Medication Administration Form" attached to this Authorization.

I agree to disclose to SPS any medications and/or prescriptions which I/my child shall or should take at any time during the duration of the field trip.

In the event of serious illness or injury to myself/my child, I expressly consent by my signature to the administration of emergency medical care, if in the opinion of attending medical personnel, such action is advisable. Further, when necessary, I authorize the chaperones to act on behalf of myself/my child while participating in the above described trip including the admittance to and release from a medical facility

If the applicant is at least 18 years of age, the following statement must be read and signed by the student:

I certify that I am at least 18 years of age, that I have read and that I understand the above Agreement, and that I accept and will be bound by its terms and conditions.

Student Signature _____

Date _____

If the applicant is under 18 years of age, the following statement must be read and signed by the student's parent or legal guardian: I certify that I am the parent and legal guardian of the applicant, that I have read and that I understand the above Agreement, and that I accept and will be bound by its terms and conditions on my own behalf and on behalf of the student.

I give permission for: _____ (student) to participate in all aspects of this trip.

Parent/Guardian Signature _____

Date _____

The student, if at least 18 years of age, or parent/legal guardian must complete the information below:

Print First and Last Name: _____

Address: _____

Telephone: (Cell) _____ (Home) _____ (Work) _____

Emergency Contact's First and Last Name: _____

Relationship to Student: _____

Emergency Contact's Telephone #s: _____

TO BE COMPLETED BY THE PARENT/GUARDIAN OR STUDENT

Important Medical Information Form

Student Name:

Date of Birth:

Parent/ Guardian Name(s):

Telephone: (Cell) _____ **(Home)** _____ **(Work)** _____

Telephone: (Cell) _____ **(Home)** _____ **(Work)** _____

Emergency Contact Information: (other than parent/guardian)

(1) _____
Name Relationship to Student

Phone Number Other Contact Information

(2) _____
Name Relationship to Student

Phone Number Other Contact Information

Primary Care Physician's Name and Contact Information (in case of an emergency):

Health Insurance Provider's Name, Policy #, and Contact Information (in case of emergency):

Insurance Provider Claim Instructions/Procedures (in case of emergency):

Student has the following health issues and/or allergies of which SPS should be aware:
Health Issues:

Allergies (food, medication, insects, plants, animals, etc.):

Student takes the following medications and/or prescriptions of which SPS should be aware:

List requirements/directions for administration of this medication:

If medication is taken on an as-needed basis, specify the symptoms or conditions when medication is to be taken and the time at which it may be given again.

Is there any factor that makes it advisable for your child to follow a limited program of physical activity, (i.e. asthma, recent surgery, heart condition, abnormal fear, etc.)?

If yes, specify the ways in which you wish his/her program limited:

Additional information of which SPS should be aware concerning student's health:

I authorize the release of the information given above to other school staff in order to coordinate services.

Student Signature, if at least 18 years of age

Date

Parent/Guardian Signature, if student is under 18 years of age

Date

* If necessary, attach doctor's letter to this form.

* If necessary, attach copies that document student's shots and immunizations to this form.

Medication Administration Form

Please send only essential medications with your student on this trip.

Student Name: _____

1. Name of Medication _____

Time(s) to be taken _____

Reason for Medication _____

Side effects to be aware of/other information _____

2. Name of Medication _____

Time(s) to be taken _____

Reason for Medication _____

Side effects to be aware of/other information _____

3. Name of Medication _____

Time(s) to be taken _____

Reason for Medication _____

Side effects to be aware of/other information _____

4. Name of Medication _____

Time(s) to be taken _____

Reason for Medication _____

Side effects to be aware of/other information _____

Additional Information/ Special Instructions:

I authorize for my child to take the above medications on this trip.

Student Signature, if at least 18 years of age

Date

Parent/Guardian Signature, if student is under 18 years of age

Date

